

Amanda Church

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www.nytshadow.com

Work Experience:

Web and Graphic Designer

Nytshadow Designs - Web and Graphic Design Services (August 1999 to present)

Self-founded freelance web and graphic design company. Also provide copyediting and copywriting services for print and web applications, ghostwriting, research services, and ebook design, layout, and editing.

Proposal Manager

Parsons Brinckerhoff Construction Engineering; Tampa, Florida (January 2001 to January 2002)

Managed Proposal and New Business department for multi-million-dollar civil engineering contracts for DOT, city, and county road and bridge projects. Team was responsible for writing, editing, graphic design and layout of proposal volumes.

Technical/Proposal Writer and Editor

Reflectone, Inc.; Tampa, Florida (May 1984 to December 2000)

Responsible for researching, writing and editing technical maintenance and instructional manuals for digital flight simulators; coordinating and editing engineering writing assignments and illustrations for multi-volume proposals for military and commercial simulator contracts.

Editor, Obelisk Literary Magazine

St. Petersburg College; St. Petersburg, Florida (January 1981 to December 1982)

Responsible for soliciting prose, poetry, and photographic submissions; editing, formatting, and layout of quarterly college literary magazine.

Education:

St. Petersburg Junior College, December 1982, A.A in General Education

University of South Florida, April 1984, B.A. in English

Other Experience:

USAF, Digital Flight Simulator Specialist, honorable discharge, April 1979.

Software Tools:

Proficient in Adobe Creative Suite CS4 applications, including Photoshop, inDesign, Illustrator, and Dreamweaver; Microsoft Office applications; Corel WordPerfect. Proficient in producing standards-compliant, hand-coded html and CSS for static websites and blogs; working knowledge of javascript and php.

Work Samples:

A representative portfolio of my web, graphic, and writing work can be found at www.nytshadow.com.

Hobbies:

Writing paranormal fiction, blogging, multi-media artist, digital photography.